

## Correctional Facilities Committee (CFC) Chicago Area Inter-Group (CAIG) Chair Position Description

Following is some basic information about the Correctional Facilities Committee:

The CFC has 4 tenants: (1) sponsor by mail, (2) carrying the message into prisons, (3) inbound service, and (4) outbound service.

(1) Our most successful program is sponsor by mail. The CFC CAIG chair should be announcing the need for more sponsors as there is about a 20:1 ratio of sponsee's needing sponsorship. The CFC Chair acts as a resource and promoter for those wanting to serve in the program.

(2) Our second most successful program is free literature to prisoners. We have a literature request form, where inmates can request free literature and a sponsor by mail.

We have had a lot of recent success with local groups sponsoring inmates as a group. The local CFC chair typically brings a motion to the group to adopt a sponsee and the group will sponsor the inmate. It is usually run as a separate meeting once a month or as often as the sponsee writes.

In addition to these local actions the CFC CAIG chair typically joins the national bimonthly phone meeting to share experience, strength and hope. This InterGroup Chair may be asked to help establish/support a regional CFC program.

If there are opportunities to bring a meeting into a local facility this would and should be pursued. If there are members in a local prison they can be visited. Keep in mind that this type of outreach service is a very slow process made up with a lot of individuals participating one-on-one with those in need.

(3) If there is someone who is in the process of going to jail, the CFC Chair should work with both the member and (existing or CFC) sponsor to get through as many of the steps as possible. Make sure the member knows to connect with AA and/or SA when they go in and to fill out a literature request form once they are inside.

(4) If you learn of a member prisoner getting out of jail in their local area, you are encouraged to get that person to a meeting as soon as possible, provide a white book and meeting list and a temporary sponsor.

In addition to Local and Inter-Group CFC's we need a CFC chair for the North Midwest Region. Someone who is a regional rep needs to bring a motion to the region meeting to create a regional CFC. That persons job is to get each IG in the region to create a CFC and to report in on the bimonthly call and to handle requests that come in from the national office that are for that region and delegate to the appropriate IG or local CFC or get a new CFC started if there isn't one in that area.